

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Memorial Hall, Royal Wootton Bassett, Station Road, SN4 8EN  
**Date:** 26 July 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.25 pm

---

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## In Attendance:

### **Wiltshire Councillors**

Cllr Allison Bucknell, Cllr Jacqui Lay and Cllr Bob Jones MBE

### **Wiltshire Council Officers**

Alexa Davies – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Broad town Parish Council – Simon Billis & Malcolm Holland

Cricklade Town Council – Angela Jenson

Lydiard Millicent Parish Council – Deborah Bourne & Mike Sharp

Purton Parish Council – Geoff Greenaway

Royal Wootton Bassett Town Council – Mike Farrow, Sue Hughes, Nic Hughes & Johnathon Bourne

Tockenham Parish Council – Diana Kirby

### **Partners**

Wiltshire Police – Inspector Mark Luffman, Don Pocock & Stuart Welch

Health & Wellbeing Champion – Ellen Blacker

Royal Wootton Bassett Arts Festival – John Davies

RWB Memorial Hall – Sheila Dunn

**Total in attendance: 34**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
11	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
12	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mary Champion – Wiltshire Council, Cllr Mollie Groom – Wiltshire Council, Cllr Chris Hurst – Wiltshire Council, John Coole – Cricklade Town Council and Ray Thomas – Purton Parish council.</p>
13	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Monday 16 May 2017 were agreed as a correct record and signed by the Chairman.</b></li> </ul>
14	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
15	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Bobby Van Trust – Free online safety support.</li> <li>• Draft Housing Site Allocations Consultation.</li> </ul>
16	<p><u>Strengthening our Communities</u></p> <p>Julian Kirby From Age UK Wiltshire gave a short presentation that highlighted the Age UK service.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That social isolation was a silent killer.</li> <li>• That Age UK had to look at ways of tackling social isolation differently.</li> </ul>

- That Age UK were working with local authorities and local groups.
- The need to be there for people during their most difficult periods of life.

The Chairman thanked Julian Kirby for his presentation.

Police update – Inspector Mark Luffman introduced the written report which was noted.

Meet your team

Cllr Bob Jones gave a brief overview of his role as a Wiltshire Councillor.

Jessica Thimbley - Community Engagement Officer (Waste), Recycle for Wiltshire. gave a short update on “Recycle for Wiltshire”, a Joint Venture between Wiltshire Wildlife Trust and Wiltshire Council to educate and encourage school children and communities throughout Wiltshire to reduce, reuse and recycle more of their household rubbish.

Points made included:

- Working with local pre-schools, presenting waste workshops.
- Carrying out community litter picks.
- Attending various community events.
- Holding pop up events at various locations throughout the community area.
- Recycle for Wiltshire were keen to work with all local groups.

The Chairman thanked Jessica Thimbley for her presentation and looked forward to future updates.

Health & Wellbeing Champion update – Ellen Blacker introduced the written report which was noted.

Royal Wootton Bassett Community Hub update - Cllr Allison Bucknell introduced the written report which was noted.

Community Engagement Manager update - Alexa Davies

	<ul style="list-style-type: none"> <li>• The RWB&amp;C Community Asset List – a request for any local groups to add any useful assets to the Community Asset List, which could then be used by other groups in the community area.</li> <li>• The new RWB&amp;C Area Board community newsletter – a request for feedback on the new community newsletter.</li> </ul> <p>Grant Funding</p> <p>The Area Board members considered two community grant applications:</p> <p><b>Decision</b>  <b>Cricklade Camera Club awarded £987.00 for a new laptop and projector equipment for the club.</b></p> <p><b>Decision</b>  <b>Purton War Memorial and Village Centre Charity awarded £807.00 towards a new pedestrian safety gate.</b></p> <p>YouthGrants/Councillor Initiatives update – 2017-18 was noted.</p>
17	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> <li>• Dorset and Wiltshire Fire &amp; Rescue Service - the written report was noted.</li> <li>• NHS Wiltshire - the written report was noted.</li> <li>• Healthwatch Wiltshire - the written report was noted.</li> <li>• Wiltshire Family Learning - the written report was noted.</li> <li>• Royal Wootton Bassett Town Council – the written report was noted.</li> <li>• Cricklade Town Council – the written report was noted.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>

18	<p><u>Task Group Reports and Decisions</u></p> <ul style="list-style-type: none"><li>• The Community Area Transport Group (CAT-G) notes dated 1 June 2017 were noted. Next meeting 7 September 2017 at Cricklade Town Hall.</li><li>• Notification of the modification of the North East Wiltshire Villages (NEW-V) Neighbourhood Area and the designation of the three neighbourhood areas for Tockenham Parish, Clyffe Pypard Parish and Broad Town Parish was noted. (reports contained in the agenda pack).</li></ul>
19	<p><u>Wrap Up</u></p> <p>The Chairman asked for any the thoughts on tweaking the format of future meetings:</p> <p>Points made:</p> <ul style="list-style-type: none"><li>• Reduce the 60 minute networking session to a 30 minute session.</li><li>• Start the meeting at 6:30pm.</li></ul> <p>It was agreed that the Area Board members would discuss this at a future agenda setting meeting.</p>